

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

AUGUST 25, 2026

The Perkins Township Trustees met on Tuesday, August 25, 2026, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Ommert, James Lang, and Timothy Coleman. Chairman Coleman then opened the meeting with the Pledge of Allegiance at 8:30 a.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

MINUTES

Mr. Coleman moved to adopt the minutes of July 28th, 2026.

FINANCIALS

Mr. Coleman moved to approve the financials for the period ending August 21, 2026. Mr. Lang seconded the motion. All were in favor.

NEW BUSINESS

PUBLIC HEARING

Mr. Coleman moved to open a public hearing to discuss a notice of declaration of unsafe and structurally defective structure, and intent to demolish a single-family residential structure at 220 Doerzbach Avenue (PPN 32-02398.000) pursuant to ORC Section 505.86.

Community Development Director Arielle Blanca swore in the members of the public wishing to speak, Minnie Mathews, Anothony McDonald Jr., as well as Code Enforcement Officer Amanda McClain.

McClain explained the intent of this public hearing for 220 Doerzbach as well as the additional residential properties 223 and 225 Doerzbach belonging to the other members of the public present at this meeting who are family. These will be discussed together, one by one.

She began by explaining that this process protects the Township and the home owners, that if they wish to rehabilitate the property they will have the opportunity to do so, but due to the results of the inspection it is currently believed to be unsafe and it is recommended to follow the due process for demolition.

Minnie Mathews stated that she would like records of the other inspections being done in the neighborhood, to know who else has gone through this process or what other homes have been classified this way. She explained the change in ownership and the desire to keep the property with the intent of making the repairs.

Anthony McDonald Jr. explained that he provided information to the department a week ago, that the family has sentimental ties to the property and that with death in the family of his father and his son in the service, it has been hard to bring everything up to speed as they would like, but they will be doing so now.

Resolution 2026-106

Declare a single-family residential structure at 220 Doerzbach Avenue (PPN 32-02398.000) as unsafe and structurally defective per ORC Section 505.86.

Mr. Coleman moved to declare a single-family residential structure at 220 Doerzbach Avenue (PPN 32-02398.000) as unsafe and structurally defective per ORC Section 505.86. Mr. Lang seconded the motion. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution was adopted.

PUBLIC HEARING

Notice of declaration of unsafe and structurally defective structure, and intent to demolish a single-family residential structure at 223 Doerzbach Avenue (PPN 32-02310.000) pursuant to ORC Section 505.86.

Resolution 2026-107

Declare a single-family residential structure at 223 Doerzbach Avenue (PPN 32-02310.000) as unsafe and structurally defective pursuant to ORC Section 505.86.

Mr. Coleman moved to declare a single-family residential structure at 223 Doerzbach Avenue (PPN 32-02310.000) as unsafe and structurally defective pursuant to ORC Section 505.86. Mr. Lang seconded the motion. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution was adopted.

PUBLIC HEARING

Notice of declaration of unsafe and structurally defective, and intent to demolish a single-family residential structure at 225 Doerzbach Avenue (PPN 32-02309.000) pursuant to ORC Section 505.86.

Resolution 2026-108

Declare a single-family residential structure at 225 Doerzbach Avenue (PPN 32-02309.000) unsafe and structurally defective per ORC Section 505.86.

Mr. Coleman moved to declare a single-family residential structure at 225 Doerzbach Avenue (PPN 32-02309.000) unsafe and structurally defective per ORC Section 505.86. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution was adopted.

Resolution 2026-109

Approve a change order in the amount of \$26,225.00 with O.R. Colan Associates for additional right-of-way/ easement acquisition services related to the East Perkins Avenue sidewalk project.

Public Works Director Link explained that this will go towards the property acquisition that was not defined in the contract, but the Township would be responsible for and that the residents affected are aware. Mr. Lang seconded the motion. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution was adopted.

Resolution 2026-110

Approve a contract with Erie Blacktop, Inc. in the amount of \$178,448.00 for the resurfacing of the Crossings Road. (Note: the cost of this project will be partially reimbursed through an OPWC grant previously awarded to the Township).

Public Works director Link explained that this is for the resurfacing on Crossings. He stated that Erie Blacktop was the best match for the Township. Mr. Lang seconded the motion. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution was adopted.

Resolution 2026-111

Approve a contract with Erie Blacktop, Inc. in the amount of \$114,912.50 for the resurfacing of Fun Drive and Sam's Club Way.

Public Works director Link explained that this is for the resurfacing on Fun Drive and Sam's Club Way. He stated that Erie Blacktop was the best match for the Township. Mr. Lang seconded the motion. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution was adopted.

Resolution 2026-112

Accept the resignation of Zoning Commission member Cheryl Best-Wilke, effective August 17, 2026.

Community Development Director Arielle Blanca said it is sad for the Board to see her leave. She was a member for 19 years and we appreciate the time and energy she has given. It was explained that there are currently two alternates, and they will add an additional member during the next meeting. Mr. Lang seconded the motion. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution was adopted.

Resolution 2026-113

Approve 2026/2027 Street Lighting Assessments.

Fiscal Officer Koch explained the process for certifying the street lighting. She thanked administrative assistant Lori Hohler for the help in producing the amounts per parcel and updating the process. Mr. Lang seconded the motion. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution was adopted.

Department Reports

Police Department – Chief Musser announced the date of the K9 Fundraiser for September 12th.

Public Works Department – Director Link reminded everyone of Community Day this Saturday from 12-4.

Community Development Department - Director Blanca - had no additions to her report. Chairman Coleman asked if there was an update to 5104 Shenk rd. and if there have been any more problems, she responded with no additional problems at the property.

Assistant Administrator – Assistant Administrator Ohlemacher had no additions to the written report but was available to answer any questions.

Notices/ Correspondence

- Next Regular Meeting – September 8th @ 6:00 p.m. Location at Strickfaden Park: 318 Bell Ave. Sandusky.

Fiscal Officer Comments

- Payments Report for the period of July 11th through August 21st totaled \$3,344,434.61. With the previous Trustee meeting cancelled, this report includes payments during that time to RFC Contracting and APP Architecture for Fire Station services, Murphy Tractor for equipment, Erie County Engineer, Sport Force Park for programming.
- Motel Tax for the month of July totaled \$204,060.87. Compared to the 2025 totals, we are about 2.5% higher in collection for the year-to-date, and 10% higher for the month of July. Thank you to all of those working to ensure accurate collections and accountability across the board.
- Promotion of Kyle Capodice to Highway Level 2 effective 8/13/2026.

Trustees Discussion

Chairman Coleman shared his excitement for the Perkins Pirates football game.

Public Forum

Mark Adams mentioned the First Responder night at Chick-Fil-A this Thursday. He added his thanks to those who were attending from the Township.

Adjournment

There being no further business to come before the Board at this time, Mr. Lang moved to adjourn the meeting at 9:03 a.m. Mr. Coleman seconded the motion. All were in favor.

Timothy Coleman, Chairman

Alexis Koch, Fiscal Officer