

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

MAY 12, 2026

The Perkins Township Trustees met on Tuesday, May 12, 2026, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Lang, and Timothy Coleman. Chairman Coleman noted that James Ommert's absence was excused. Chairman Coleman then opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

MINUTES

Mr. Coleman moved to adopt the minutes of the April 14 and April 28, 2026 meetings. Mr. Lang seconded the motion. All were in favor.

FINANCIALS

Mr. Coleman moved to approve the financials for the period ending May 8, 2026. Mr. Lang seconded the motion. All were in favor.

NEW BUSINESS

Mr. Coleman moved to adopt Resolution 2026-69 to hire Johnathan Sharp as a full-time Patrol Officer, Class C, effective May 13, 2026.

Resolution 2026-69

**Hire Johnathan Sharp as a Full-Time Patrol Officer,
Class C, Effective May 13, 2026**

Chief Musser advised that Mr. Sharp has successfully completed the background hiring process, and he recommended his hiring. Administrator Boyle mentioned that Mr. Sharp is a Perkins graduate and is familiar with the community. His hiring will help Department staffing. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye. Resolution was adopted.

Chief Musser then administered the oath of office for Mr. Sharp.

Mr. Coleman moved to adopt Resolution 2026-70 to hire Avi Pickle as an intern in the Community Development Department.

Resolution 2026-70

**Hire Avi Pickle as an Intern in the Community Development
Department at a Rate of \$15.00 per Hour, Effective May 18, 2026**

Community Development Director Blanca advised that with the Township being awarded a grant by the Erie County Community Foundation under its internship program, the Township has the opportunity to hire Avi Pickle. She is a Margareta graduate, and is studying Political Science and English at The Ohio State University. Director Blanca noted that the Township has been successful in the past in receiving such funding from the Foundation and Avi will be a great addition to staff this summer. Administrator Boyle also expressed his appreciation of the Foundation's grant award and their efforts to provide experience for college students that will hopefully result in their interest in staying in the community after graduation. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

Mr. Coleman moved to adopt Resolution 2026-71 approving the purchase of two (2) Chevrolet Tahoe police vehicles.

Resolution 2026-71

**Approve the Purchase of Two (2) Chevrolet Tahoe Police Vehicles
From Ganley Chevrolet, Aurora, OH for \$53,763.00 Each, and
Equipment Outfitting by Hall Public Safety at a Cost of \$17,612.00 Each**

Chief Musser explained that the Department needs to replace several high mileage patrol vehicles while they are still operational. The Department budgets for annual vehicle replacement in order to ensure that suitable vehicles continue to be available for its use. Administrator Boyle advised that the Township has acquired these vehicles from Ganley in the past and the Department appreciates their size and capabilities. Mr. Lang agreed that it is important to replace vehicles before costly repairs occur and while they still have greater value when we do sell them. Roll call: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

Mr. Coleman moved to adopt Resolution 2026-72 approving a three (3) lease/ purchase with Stryker.

Resolution 2026-72

**Approve a Three (3) Year Lease/ Purchase With Stryker for
Three (3) Power Cots, Three (3) Stair/ Pro Chairs, a LifePak AED,
and Related Equipment in the Amount of \$33,632.83 per Year,
and to Declare Current Equipment as Surplus to Township Needs
& Authorize the Trade-In of Current Cots & Chairs**

Captain Pearson explained that the requested equipment is needed to replace current equipment. The power cots and chairs are important equipment that helps to avoid work-related injuries for our Firefighters. Administrator Boyle also noted that Chief Murphy had advised that the lease/ purchase amount reflects the trade-in value of equipment to be replaced at \$12,000.00. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

Mr. Coleman moved to adopt Resolution 2026-73 hiring Rosebud Cleaning Company LLC for janitorial services.

Resolution 2026-73
Hire Rosebud Cleaning Company LLC for Building
Janitorial Services in the Amount of \$1,875.00 Per Month, and
a One-Time Cleaning Fee Not to Exceed \$675.00

Administrator Boyle advised that Assistant Administrator Ohlemacher received quotes from three (3) cleaning companies as the Township's previous service provider ended their janitorial service a while ago. He noted that Rosebud Cleaning Company submitted the lowest quote for such janitorial services. He thanked Public Works Department staff as they have stepped up in the interim to provide those services. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

Mr. Coleman moved to adopt Resolution 2026-74 declaring various Township computer, electronic and other listed equipment as being surplus and disposing of the same

Resolution 2026-74 Declare Various Computer, Electronic Devices, and Other
Miscellaneous Equipment on the Attached List as Being Surplus to the
Township's Needs and Disposing of by the Most Appropriate Means

Administrator Boyle reported that the Township has a large number of computer, electronic devices including phones, and other miscellaneous equipment that has accumulated in storage over the years. Our IT provider DMC has advised staff that they work with a company that will ensure that equipment components are properly destroyed when they contain sensitive data and then recycle the remaining equipment components at no cost to the Township. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

Mr. Coleman moved to adopt Resolution 2026-75 approving a Then & Now Payment to RFC Contracting for Change Order # 2 related to the fire station project

Resolution 2026-75
Approve a Then & Now Purchase Order Payment to RFC Contracting
in the Amount of \$58,407.00 for Change Order # 2

Administrator Boyle advised that RFC Contracting, LLC has been working very closely with the Township as its Construction Manager at Risk for the fire station project. Staff appreciate their thoroughness and assistance. As a result of various changes associated with the project including the transformer installation, the storm water line, fire hydrant costs, etc., a request for payment for these additional expenses has been submitted by RFC Contracting, LLC. Our legal counsel and architect have reviewed and agreed that the change order payment related to GMP 3 in the requested amount is appropriate. Mr. Lang seconded the motion. Roll call: Mr. lang, aye; Mr. Coleman, aye. Resolution adopted.

Mr. Coleman moved to adopt Resolution 2026-76 to certify the Fire Captain Promotional exam results and list

Resolution 2026-76

Certify the Captain Promotional Exam Results and List, Effective on 0700 hrs. May 13, 2026 and to be in Effect until May 13, 2029

Captain Pearson provided an overview of the promotional assessment process for the position of Captain. There currently is a Captain rank vacancy in the Fire Department as a result of the retirement of Captain Mike Pflieger. The list provided to the Trustees includes names of the three (3) Lieutenants that applied. After completion of this process, the list to be certified in order of standing first is Lieutenant Brian Casper, followed by Lieutenant Brian Irvan and then Lieutenant Bryan Brace. Administrator Boyle acknowledged that the Township is fortunate to have such well qualified Lieutenants that could be considered for promotion to the rank of Captain. Mr. Coleman agreed that the Township is in good hands with the command staff at the Fire Department. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

Department Reports

Police Department – Chief Musser submitted his report in writing. He reported that Officer Stephanie McDermott was selected recently as an ACE Award winner in the law enforcement category.

Fire Department – Captain Pearson noted that Chief Murphy had submitted his Department report.

Public Works Department – Director Link also filed his report. He also reminded the community that the Barnes yard waste drop-off is on May 16th and 17th, and that the IAFF and FOP sponsored youth baseball teams will be playing at Strickfaden Park on May 21st at 5:30 p.m.

Community Development Department - Director Blanca stated her report had been filed.

Administrator – Administrator Boyle provided his written report to the Board. He reminded everyone that President Kennedy in 1962 proclaimed a National Police Week, and that Police Memorial Day is observed on May 15th. Police Week and Police Memorial Day are a time to reflect and remember the sacrifice of those Officers who have lost their lives in service to their communities. He mentioned that he is grateful for the efforts of the Police Department in making our community safe.

Notices/ Correspondence

- Mr. Coleman advised that the Board's next regular meeting is scheduled for Tuesday, May 26th at 8:30 a.m.

Fiscal Officer Comments

Mr. Coleman read the Fiscal Officer's comments into the record:

- Payments for the period of April 25th through May 8th totaled \$889,688.96. This includes payments to RFC Contracting for continued work at the Fire Station, Erie County Department of Environmental Services, for a sewer tap permit for the Fire Station as well, and PROTX Tactical for replacement vests within the Police Department.
- Motel Tax for the first quarter of 2026 totaled \$275,256.33, this is lower than the collection of first quarter 2025 Motel Tax by \$7,196.48 or 3.65%. This may be a good time to reach out to hoteliers and remind them of our Motel Tax Resolution, tax amount, and payment due dates.
- Firefighter/ Paramedic Andrew Pindor was promoted to Class A per the collective bargaining agreement, effective May 5, 2026.
- Firefighter/ Paramedic Joshua Ramos was promoted to Class A per the collective bargaining agreement, effective May 5, 2026.

Administrator Boyle advised the Board that Finance Administrative Assistant Lori Hohler had noted that the Township's Hotel/ Motel Lodging tax regulations are outdated related to the interest rate on late payments. The current language indicates that it is 1.5% which is such a low rate that it is not a deterrent to late payments or no payments at all. After reviewing the Ohio Revised Code, it is noted that Section 5703.47 provides that the Ohio Tax Commissioner shall annually, and no later than October 15th, determine the interest rate for overdue taxes or legal judgments.

In this regard, the Revised Code requires that the Tax Commissioner use the federal short-term rate established in July of each year, round that to the nearest whole number and then add 3 %. For 2026, that rate is set by the State is 7%. As a result, it is recommended that the Board consider amending the Hotel/ Motel Lodging tax interest penalty to reflect the Revised Code.

Mr. Coleman moved to adopt Resolution 2026-77 amending the Hotel/ Motel Lodging tax interest rate to follow the Revised Code

Resolution 2026-77
Amending the Hotel/ Motel Lodging Tax Regulations,
Section 9 Penalties and Interest, Subsection (c) to Reflect
the Interest Rate Penalty as Determined Annually by the
Ohio Tax Commissioner

Mr. Coleman noted that such an amendment is appropriate as the regulations will then follow the interest rate established by the Ohio Tax Commissioner and avoid the need to annually update our regulations related to interest rate penalty. Mr. Lang seconded the motion. Roll call: Mr. Lang, aye; Mr. Coleman, aye. Resolution adopted.

Trustees Discussion

Mr. Coleman read a Proclamation into the record honoring Township resident Margaret Kelley on her 100th birthday.

Public Forum

Kathryn Carter, 5309 Columbus Avenue, noted that she has been informed that Lorain County recently held an electronics disposal event. Would the Township be willing to do this? Public Works Director Link advised her that the Township held a clean-up day on Saturday, April 25th at the fairgrounds and electronic items including televisions, etc. were accepted at that event. She then noted that she did drop off unwanted items at that event but did not realize that electronic items could be disposed of as well.

She also remarked that no one wants a roundabout installed at the intersection of Columbus Avenue and Bogart Road.

Holly Wenzinger, 2821 Monticello Lane, stated that she had been contacted by Aligned Data Center, and that she appreciated the information that they had provided to her. She noted that she is still waiting for some additional information from Aligned although she appreciates that they may not be able to provide all of it. Administrator Boyle noted staff can reach out to Aligned to see whether they might be able to provide any further information.

Adjournment

There being no further business to come before the Board at this time, Mr. Lang moved to adjourn the meeting at 6:42 p.m. Mr. Coleman seconded the motion. All were in favor.

Timothy Coleman, Chairman

Alexis Koch, Fiscal Officer