

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

January 27, 2026

The Perkins Township Trustees met on Tuesday, January 27, 2026, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Ommert, James Lang, and Tim Coleman. Chairman Coleman opened the meeting with the Pledge of Allegiance at 8:30 a.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

MINUTES

Mr. Coleman moved to approve the minutes of January 13th, 2026. Mr. Lang seconded the motion. All were in favor.

FINANCIALS

Mr. Coleman moved to approve the financials for the period ending January 23rd, 2026. Mr. Lang seconded the motion. All were in favor.

NEW BUSINESS

Public Hearing: To consider a recommendation of the Zoning Commission that the text of the Zoning Resolution Article 4, Section 4 “Township Zoning Commission” be amended to include language to provide for two (2) alternate members of the Zoning Commission, and to amend Article 4, Section 8 “Township Board of Zoning Appeals: Compensation and Expenses” to provide for two (2) alternate members of the Board of Zoning Appeals as provided for by Section 519.04 of the Ohio Revised Code.

Resolution 2026-15

**Amending the text of the Zoning Resolution’s Article 4, Section 4
“Township Zoning Commission”**

Mr. Coleman moved to amend the text of the Zoning Resolution’s Article 4, Section 4 “Township Zoning Commission” to include language that provides for two (2) alternate members of the Zoning Commission appointed by the Board of Township Trustees, and amending Article 4, Section 8 “Township Board of Zoning Appeals” to include language that provides for two (2) alternate members of the Board of Zoning Appeals appointed by the Board of Township Trustees. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2026-16

**Authorize submittal of a grant application to the Erie County Community
Foundation under its 2026 Community Links Summer Internship
Program and accept if so awarded.**

Mr. Coleman moved to authorize the submittal of a grant application to the Erie County Community Foundation under its 2026 Community Links Summer Internship Program and accept if so awarded. Mr. Lang seconded. Chairman Coleman stated that this program has been a success for many years. Director Blanca explained the intern would come into the department for 10 weeks at 40 hours a week, paid. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

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Resolution 2026-17

Authorize submittal of a grant application to the Bureau of Workers Compensation under its Safety Intervention Grant Program for two (2) battery operated extrication tools for the Fire Department, and accept if so awarded.

Mr. Coleman moved to authorize submittal of a grant application to the Bureau of Workers Compensation under its Safety Intervention Grant Program for two (2) battery operated extrication tools for the Fire Department and accept if so awarded. Mr. Lang seconded. Chief Murphy explained that this grant allows \$45,000 per entity for a three-year period, we have previously used \$30,000 so now we would apply for the remaining \$15,000. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2026-18

Authorize the Fourth Amendment to the Communication Site Lease Agreement with T-Mobile Central LLC for five (5) additional five (5) year terms as outlined in the attached Agreement.

Mr. Coleman moved to authorize the Fourth Amendment to the Communication Site Lease Agreement with T-Mobile Central LLC for five (5) additional five (5) year terms as outlined in the attached Agreement. Mr. Lang seconded. Administrator Boyle shared that this is an ongoing lease with T-Mobile with revenue of around \$35,000 and increases from there. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2026-19

Authorize a 2026 Membership Agreement with the Owens Community College's Center for Law Enforcement and Professional Development Training Consortium.

Mr. Coleman moved to authorize a 2026 Membership Agreement with the Owens Community College's Center for Law Enforcement and Professional Development Training Consortium. Mr. Lang seconded. Administrator Boyle shared that we have benefited from this relationship, as it provides training for a small annual fee. Chief Musser added that he requests this authorization at a good deal that helps the Township. Chairman Coleman thanked Chief for doing so. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Department Reports

Police Department – Chief Musser submitted his written report but asked for any questions.

Fire Department – Chief Murphy submitted his written report but asked for any questions.

Public Works Department – Public Works Director Link submitted his written report but asked for any questions. They requested the following Resolution.

Resolution 2026-20

Authorize the Submittal for the Round 41 Sidewalk Project.

Mr. Coleman moved to authorize the Submittal for the Round 41 Sidewalk Project Mr. Lang seconded. Director Link advised that this would be for Peterson and Galloway. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Community Development – Community Development Director Blanca submitted her written report but asked for any questions. She requested the following Resolution for Board appointments.

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Resolution 2026-21

**Appoint Michael Phlieger and Mike Spear to the Zoning Board
as Alternate Members.**

Mr. Coleman moved to appoint Michael Phlieger and Mike Spear to the Zoning Board as alternate members to ensure a quorum at the upcoming meeting most members are out of state during. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Administrator – Administrator Boyle shared that there was a meeting for planning community events that went well with many great events in store for the year. He added that we will be planning a tour of aligned date center as it is on its way to completion. Administrator Boyle stated that the NPO meeting on the transportation alternative grant program revised form, made a compelling case.

Community Development will have a possible agenda for 250 America meetings, as we are working on different ways to celebrate with GSP and City of Sandusky to develop a theme. Administrator Boyle reminded everyone of Township Day, February 1st, and the Ohio Township Association conference will take place next week.

Notices/Correspondence

- Ohio Division of Liquor Control notice an application to transfer a D-5 Permit from Sandusky Pizza LLC to Lake Erie Pizza, LLC for Chet & Matt’s Pizza at 1013 East Strub Road.
- Next Regular Meeting – February 10 @ 6:00 p.m.

Fiscal Officer Comments

- Payments for the period of January 10th – January 23rd totaled \$204,275.21. This includes standard routine payments and administrative costs in this time frame. Other smaller items included payments to RecDesk for program scheduling and reservations online, DMC technology for managed services, and Contractor’s Design LLC for the water main survey regarding the new Fire Station.
- Officer Von Der Lieth was promoted to Class B Patrolman effective 1/15/26 per CBA.

Trustees’ Discussion

Chairman Coleman thanked the Public Works Department for their help and success during the storm level three, keeping roads clear and from being closed. Jim Lang also thanked staff for their hard work.

Public Forum

Adjournment

Mr. Lang moved to adjourn the Board’s meeting at 8:52 a.m. Mr. Coleman seconded. Roll Call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

Timothy Coleman, Chairman

Alexis Koch, Fiscal Officer