

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**November 25, 2025**

The Perkins Township Trustees met on Tuesday, November 25, 2025, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Ommert, James Lang, and Tim Coleman. Chairman Coleman opened the meeting with the Pledge of Allegiance at 8:30 a.m.

**AGENDA**

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

**MINUTES**

Mr. Coleman moved to approve the minutes of November 12, 2025. Mr. Lang seconded the motion. All were in favor.

**FINANCIALS**

Mr. Coleman moved to approve the financials for the period ending November 21<sup>st</sup>, 2025. Mr. Lang seconded the motion. All were in favor.

**NEW BUSINESS**

**Resolution 2025-151**

**Hire Tara Smith as a Class C-1 full-time Firefighter/ EMT, effective November 27, 2025.**

Mr. Coleman moved to hire Tara Smith-Torres as a Class C-1 full-time Firefighter/ EMT, effective November 27, 2025. Mr. Lang seconded. Chief Murphy explained that Tara is a graduate of the FF2 EHOVE paramedic program, she belongs to volunteer departments, she's passed her written, physical, and agility screenings. Due to her injury in May she was rehabilitated and we recommend hiring her back. Administrator Boyle added that he is pleased she is willing to rejoin, and she'll be a great addition. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-152**

**Approve an agreement to provide Emergency Medical Services to Oxford Township in accordance with the attached agreement.**

Mr. Coleman moved to approve an agreement to provide Emergency Medical Services to Oxford Township in accordance with the attached agreement. Mr. Lang seconded. Chief Murphy explained that everyone took a look at the previous agreement and went through for review and there have been no substantial changes. This will go into effect as a six-month clause through March. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-153**

**Approve a Supplemental Appropriation in Fund 3103 in the amount of \$900,684.44.**

**Source: Unencumbered General Fund, resources available for appropriations and Approve Supplemental Appropriations for Fund 4913 in the amount of \$699,283.00 from the General Fund – “Transfer Out – New Fire Station” account code 1000-910-910-4913.**

Mr. Coleman moved approve a Supplemental Appropriation in Fund 3103 in the amount of \$900,684.44. Source: Unencumbered General Fund, resources available for appropriations and approve Supplemental Appropriations for Fund 4913 in the amount of \$699,283.00 from the General Fund – “Transfer Out – New Fire Station” account code 1000-910-910-4913. Mr. Lang seconded. Fiscal Officer Koch explained the Debt Service Fund 3103 for the Fire Facilities bond. This is the amount due on principal and interest for the first annual payment. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

## PERKINS TOWNSHIP TRUSTEES

### REGULAR SESSION

November 25, 2025

#### Department Reports

**Police Department** – Chief Musser noted that his report had been submitted in writing. He added that there will be holiday patrolling.

**Fire Department** – Chief Murphy also reported that his written report was filed. The department received a letter from Jon Husted recognizing the building of the Fire Station. Chairman Coleman added it was nice to see.

**Community Development** – Community Development Director Blanca indicated that her report was submitted.

**Public Works Department** – Public Works Director Link advised that his report was also submitted.

**Administrator** – Administrator Boyle submitted his report but added mention to additional items and meetings like the upcoming staff meeting next Tuesday. He let the Board know of an email from Mitch Lumen who has expressed interest in being appointed to the NPO Bicycle position as a committee member who is also a resident. Chairman Coleman agreed the Mr. Lumen would be a perfect fit. Administrator Boyle also shared an interest from a resident to sell property on Morningside Drive. He reminded the Board of being approached years ago, but there was no need to acquire the property. Chairman Coleman agreed.

#### Notices/Correspondence

- Next Regular Meeting – December 9 @ 6:00 p.m.

#### Fiscal Officer Comments

- Payments for the period of November 8<sup>th</sup> – November 21<sup>st</sup> totaled \$603,664.46. This includes payments to Erie Blacktop for resurfacing Old Railroad, Trenching and Ready Mix for our concrete operating supply, DMC technology for computer related services, and Rock and Roll Express for Winterfest entertainment.
- Motel Tax for the month of October totaled \$63,401.56, last year's total for the month was 67,186.88. Being down 5%, the Township's collection of Motel Tax as a whole, is only different by less than 1%.

#### Trustees' Discussion

##### Public Forum

Tom Eppse, 213 Dewitt Ave. approached the Board with a concern and small problem. He began by thanking the Perkins Police and Fire departments for putting out the fire to his building that was in distress. He added though, that the damage made when doing so needed to be addressed. He stated that his building had been destroyed, the pillars, poles, steel, the building needs to be rebuilt, but the damage has been done by Perkins so he is here today to ask how we are going to solve this. Chairman Coleman advised he work with the Community Development department to see what type of program we would be able to assist with.

##### Adjournment

Mr. Lang moved to adjourn the Board's meeting at 9:05 a.m. Mr. Coleman seconded. Roll Call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

---

Timothy Coleman, Chairman

Alexis Koch, Fiscal Officer