

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**November 12, 2025**

The Perkins Township Trustees met on Tuesday, November 12, 2025, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Ommert, James Lang, and Tim Coleman. Chairman Coleman opened the meeting with the Pledge of Allegiance at 8:30 a.m.

**AGENDA**

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

Chairman Coleman called for a moment of silence in honor of Veteran's Day.

**MINUTES**

Mr. Coleman moved to approve the minutes of October 28, 2025. Mr. Lang seconded the motion. All were in favor.

**FINANCIALS**

Mr. Coleman moved to approve the financials for the period ending November 7<sup>th</sup>, 2025. Mr. Lang seconded the motion. All were in favor.

**PROCLAMATION**

Spear Bothers were recognized for their anniversary of 50 years in the community and benefit to the Township. Chairman Coleman read from the official proclamation, he thanked and congratulated the Spear Brothers team, they were appreciative as well.

**NEW BUSINESS**

**Resolution 2025-147**

**Accept the amount and rates determined by the Budget Commission and certifying them to the County Auditor.**

Mr. Coleman moved to accept the amount and rates determined by the Budget Commission and certify them to the County Auditor. Mr. Lang seconded. Chairman Coleman shared that the Budget Commission did not accept our Resolution and that this is the result we are left to deal with. He added that he would like to move forward. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-148**

**Approve a contract to provide Oxford Township with emergency medical services.**

Mr. Coleman moved to approve a contract to provide Oxford Township with emergency medical services. Mr. Lang seconded. Chief Murphy explained that there have been ongoing discussions about providing services. Chairman Coleman asked when the contract would go into effect, a tentative date of January 1, 2026, was shared. Chief Murphy said there are billing questions that need to be determined yet. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-149**

**Approve GMP No. 4 for the Fire Station project with RFC Contracting LLC.**

Mr. Coleman moved to approve GMP No. 4 for the Fire Station project with RFC Contracting LLC. Mr. Lang seconded. Chief Murphy shared there was a meeting last week regarding the new Fire Station where the numbers are positive and we are on budget. This will be the last GMP and the only additional costs would be from change orders. Chairman Coleman shared he hopes there are few change orders. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

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**Resolution 2025-150**

**Approve a Reallocation in the General Fund from “Buildings” account code 1000-120-720-0114, to the “Transfer Out – New Fire Station” account code 1000-910-910-4913 in the amount of \$524,283 and Approve Supplemental Appropriations for Fund 4913 in the amount of \$699,283.00 from the General Fund – “Transfer Out – New Fire Station” account code 1000-910-910-4913.**

Mr. Coleman moved to approve a Reallocation in the General Fund from “Buildings” account code 1000-120-720-0114, to the “Transfer Out – New Fire Station” account code 1000-910-910-4913 in the amount of \$524,283 and Approve Supplemental Appropriations for Fund 4913 in the amount of \$699,283.00 from the General Fund – “Transfer Out – New Fire Station” account code 1000-910-910-4913. Mr. Lang seconded. Fiscal Officer Koch explained the need for the reallocation and transfer out, along with the supplemental appropriation of the funds to be used in relation to cost of the Fire Station. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Department Reports**

**Police Department** – Chief Musser shared that his report had been submitted in writing. He noted that there will be different staffing levels through the holidays.

**Fire Department** – Chief Murphy also shared that his report was submitted in writing. There are ladder truck repairs going on with Huron Township, he is reaching out to Sandusky to make them aware.

**Community Development** – Community Development Director Blanca shared that her report was also submitted in writing but wanted to report on an incident at 5104 Shenk rd. Residents have been reaching out, it is a condemned property, but people are entering illegally. Code Enforcement boarded the door, and the property is now secure, but residents’ concerns are still there. Chief Musser agreed that there is a problem with people coming in and out of the roof and garage and that the Department is aware as well.

**Public Works Department** – Public Works Director Link advised that his report was also submitted.

**Administrator** – Administrator Boyle

**Notices/Correspondence**

- Next Regular Meeting – November 25 @ 8:30 a.m.

**Fiscal Officer Comments**

- Payments for the period of October 25 – November 7<sup>th</sup> totaled \$562,666.15. This included payments to Morton Salt for our operating supply, App Architecture for Fire Station services, Erie County Economic Development Corporation for our annual pledge, and the Ohio Department of Transportation for the Perkins Sidewalks project.
- Dylan Willard promoted to Class B Firefighter effective 10/21/25
- Dalton Weller promoted to Class B Patrol Officer effective 11/26/25
- Joshua Ramos promoted to Class B Firefighter effective 11/05/25

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**Trustees' Discussion**

Chairman Coleman was grateful to be reelected along with Trustee Lang for four more years, to keep going and guiding in the right direction. Mr. Lang shared his thanks as well, that it is really appreciated.

**Public Forum**

**Adjournment**

Mr. Lang moved to adjourn the Board's meeting at 8:45 a.m. Mr. Coleman seconded. Roll Call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

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Timothy Coleman, Chairman

Alexis Koch, Fiscal Officer