

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

January 13, 2026

The Perkins Township Trustees met on Tuesday, January 13, 2026, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Ommert, James Lang, and Tim Coleman. Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

MINUTES

Mr. Coleman moved to approve the minutes of November 25th through December 22nd. Mr. Lang seconded the motion. All were in favor.

FINANCIALS

Mr. Coleman moved to approve the financials for the period ending January 9th, 2026. Mr. Lang seconded the motion. All were in favor.

NEW BUSINESS

Resolution 2026-1

Elect a Board Chairman for 2026.

Mr. Coleman noted that the Board needed to elect a Board Chairman for 2026. Mr. Lang nominated Tim Coleman to be the Board Chairman, Mr. Ommert seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2026-2

Elect a Board Vice Chairman for 2026.

Mr. Coleman noted that the Board needs to elect a Board Vice Chairman for 2026. Mr. Ommert nominated Mr. Lang, Mr. Coleman seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Public Hearing: To consider a recommendation of the Zoning Commission that the text of the Zoning Resolution Article 25 Supplemental District Regulations, Section 6 Storage of Automobiles, Trucks, RV's and Boats, and other relevant Sections of the Zoning Resolution be amended in order to clarify and update zoning regulations regarding the parking and storage of all types of vehicles including recreational vehicles.

Mr. Coleman opened the public hearing. Community Development Director Blanca explained to the Board that this amendment would address multiple areas of concern for the department as well as the Zoning Board, with proper communication in place. Mr. Coleman asked for any public comments on this matter. There being none, the hearing was closed.

Resolution 2026-3

Amend the text of the Zoning Resolution's Article 3 Construction of Language and Definitions.

Mr. Coleman moved to amend the text of the Zoning Resolution's Article 3 Construction of Language and Definitions by adding Section 3.87 Improved Surface, Section 3.157 Vehicle (definitions), and Section 3.158 Vessel (definitions); renumbering Article 3 Construction of Language and Definitions to reflect those additions; repealing Article 27 Off-Street Parking & Loading Facilities, renumbering of Article 27 to reflect the same; repealing Article 25 Supplementary District Regulations, Section 6 Storage of Automobiles, Trucks, RV's and Boats, and replacing with new Article 25 Supplementary District Regulations, Section 6 Storage of Vehicles and Vessels on Residential Properties. There was no further discussion. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

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Resolution 2026-4

Amending Resolution 2023-025 Requirements for the Comprehensive Rehabilitation of Condemned Structures Policy related to Demolition Bond Requirements.

Mr. Coleman moved to amend Resolution 2023-025 Requirements for the Comprehensive Rehabilitation of Condemned Structures Policy related to Demolition Bond Requirements. Administrator Boyle shared that what is being proposed to amend would allow the property owner who has a proven records of successfully rehabbing properties not to require them to post bond before redeveloping. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2026-5

Designate Meeting Dates and Times for Regular Board Sessions.

Mr. Coleman moved to designate meeting dates and times for regular board sessions. Chairman Coleman recommended that we abide by the same meeting times and dates of the second and fourth Tuesday of the month, at 6:00 pm. and 8:30 am. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2026-6

Board to Act as a Body to Supervise, Maintain, and Repair Township Roads.

Mr. Coleman moved to have the Board to act as a body to supervise, maintain, and repair Township Roads. Chairman Coleman mentioned that as a Board this is required to do this by the ORC, and that Director Link does a great job leading the way. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2026-7

Authorize the Fiscal Officer to Request Tax Advances from the Erie County Auditor.

Mr. Coleman moved to authorize the Fiscal Officer to request tax advances from the Erie County Auditor. Fiscal Officer Koch explained the benefits of doing so, as well as mentioning this is done annually as in years prior. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2026-8

Hire/ Re-Appoint Township Employees (as of January 1, 2026) per the Attached List.

Mr. Coleman moved to hire/ re-appoint Township employees (as of January 1, 2026) per the attached list. Administrator Boyle shared that the list before the Board has been reviewed by Departments, and there have been some changes since last year. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2026-9

Appoint Board, Commission and Committee Members per the Attached List.

Mr. Coleman moved to appoint Board, Commission and Committee Members per the attached list. Administrator Boyle shared that the list before the Board has been reviewed, and there have been some changes since last year. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2026-10

Adopt a 2026 Fee Schedule per the Attached List.

Mr. Coleman moved to adopt a 2026 fee schedule per the attached list. Administrator Boyle shared that the list before the Board has been reviewed, and there have been no changes since last year. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

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Resolution 2026-11

Authorize the Fiscal Officer to pay Routine Monthly Invoices Electronically Prior to Due Date to Avoid Finance Charges.

Mr. Coleman moved to authorize the Fiscal Officer to pay routine monthly invoices electronically prior to due date to avoid finance charges. Fiscal Officer Koch explained the benefits of doing so, as well as mentioning this is done annually. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2026-12

Approve Hourly Pay Increases for Part-Time Firefighter/ EMTs, and Part-Time Firefighter/ Paramedics in the amount of \$1.00 per hour, effective January 10, 2026.

Mr. Coleman moved to approve hourly pay increases for part-time Firefighter/ EMTs, and part-time Firefighter/ Paramedics in the amount of \$1.00 per hour, effective January 10, 2026. Administrator Boyle shared that part-time employees have been evaluated by Fire Chief Murphy, the wages were approved arbitrarily, as they are evaluated annually to stay competitive. He added that we don't employ many part-time employees, that this is a minor increase in recognition of the work that they do. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2026-13

Apply for and accept if awarded for the State Violent Crime Reduction Grant 2026, not to exceed \$25,000 Dollars.

Mr. Coleman moved to apply for and accept if awarded for the State Violent Crime Reduction Grant 2026, not to exceed \$25,000 Dollars. Chief Musser stated that we were fortunate to receive this grant twice. This year some rules have changed, but we are hoping to still apply and be awarded. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2026-14

Apply for and accept if awarded for the Ohio Statewide Drone First Responder (DFR) Pilot Program.

Mr. Coleman moved to apply for and accept if awarded for the Ohio Statewide Drone First Responder (DFR) Pilot Program. Chief Musser stated that the Township does not have a drone program. This would be a new pilot program, and we were asked if we were interested so we would like to apply, as drones have become increasingly more useful today in law enforcement. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Department Reports

Police Department – Chief Musser submitted his written report and asked for any questions.

Fire Department – Chief Murphy submitted his written report. He added that the Township has taken over the EMS runs for Oxford Township on January 1st and received its first calls already.

Community Development – Community Development Director Blanca submitted her written report. She noted that the annual Residential Rehab grant program has started.

Public Works Department – Public Works Director Link submitted his written report and had nothing to add at this time.

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Administrator – Administrator Boyle shared that the Township will be celebrating America 250 and staff will be meeting with various groups for planning and events. He reminded the Board of the School District quarterly meeting on Thursday. He shared that staff will be meeting to plan the yearly activities, programming, and events for 2026, and events will be on calendars and the website.

Notices/Correspondence

- Next Regular Meeting – January 27 @ 8:30 a.m.

Fiscal Officer Comments

- Payments for the period of January 1st – January 9th totaled \$282,755.24. This includes payments to Civista Bank for annual health savings account contributions, Treasurer of State for auditing services relating to the 2023-2024 audit, and Fuelman for operating supplies for vehicle fuel.
- The exit meeting for the 2023-2024 Audit will be held on Wednesday, January 14th, at 9:00am for those scheduled to attend.

Trustees' Discussion

Public Forum

Lisa Crescimano noted that some residents are walking on roads at night and are difficult to see. She suggested that residents be reminded of the proper way to walk on roads facing traffic and to wear reflective items at night. Chief Musser mentioned that the Department can continue to remind pedestrians of the law through social media, etc.

Kathryn Carter asked about the Residential Rehab program. Director Blanca explained details of this grant program. Ms. Carter advised that the City of Sandusky is surveying residents for opinions on housing. Lastly, she mentioned that if Meadowlawn School is closed, it could be a good site for housing. Mr. Coleman explained that the Township has no implication when or if this school would be closed. State law dictates how School Districts can then dispose of such properties.

Gregory Geist advised that he lives in Westchester Estates. He asked about the speed limit in this neighborhood as there are speeders. He also asked from an environmental point-of-view whether the Township could just salt intersections and not the straight portions of roads. Public Works Director Link mentioned that this has not been considered. Mr. Coleman noted that the Ohio Revised Code required the Township to maintain roads and remove snow. If the Township was low on staff, we have in the past just salt intersections and bridges to conserve the salt supply.

Tom Eppse mentioned that he had a fire at his property a few years ago. He provided pictures of the building after the fire and thought that some of the building could have been saved. Fire Chief Murphy explained that the fire destroyed most of the building. The back wall and ceiling collapsed making it unsafe for firefighters to extinguish the fire. A larger opening needed to be created to get to areas still burning.

Adjournment

Mr. Lang moved to adjourn the Board's meeting at 6:30 p.m. Mr. Coleman seconded. Roll Call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

Timothy Coleman, Chairman

Alexis Koch, Fiscal Officer