

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**December 9, 2025**

The Perkins Township Trustees met on Tuesday, December 9, 2025, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Ommert, James Lang, and Tim Coleman. Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

**AGENDA**

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

**MINUTES**

Mr. Coleman moved to table the minutes of November 25<sup>th</sup>

**FINANCIALS**

Mr. Coleman moved to approve the financials for the period ending December 5<sup>th</sup>, 2025. Mr. Lang seconded the motion. All were in favor.

**NEW BUSINESS**

**Resolution 2025-154**

**Ratify a collective bargaining agreement with the International Association of Fire Fighters Local 1953, effective January 1, 2026.**

Mr. Coleman moved to Ratify a collective bargaining agreement with the International Association of Fire Fighters Local 1953, effective January 1, 2026. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-155**

**Approve Health Insurance renewal with Anthem for 2026 per the attached (i.e. 7% increase in premium over 2024).**

Mr. Coleman moved to Approve Health Insurance renewal with Anthem for 2026 per the attached (i.e. 7% increase in premium over 2024). Mr. Lang seconded. Administrator Boyle explained that this was the first time we've seen a rise at 7% less than proposed, for the same plan we have had for several years. As the cost of healthcare increases, our employees are good consumers. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-156**

**Authorize purchase of health insurance for Trustees and Fiscal Officer.**

Mr. Coleman moved to authorize the purchase of health insurance for Trustees and Fiscal Officer. Mr. Lang seconded. Administrator Boyle shared that this is an annual resolution passed each year. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-157**

**Authorized purchase of life insurance for all full-time Employees, Trustees and Fiscal Officer from Mutual of Omaha.**

Mr. Coleman moved to authorize the purchase of life insurance for all full-time Employees, Trustees and Fiscal Officer from Mutual of Omaha. Mr. Lang seconded. Administrator Boyle shared that this is an annual resolution passed each year. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

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**Resolution 2025-158**

**Approve the regulatory method of filing the Annual Financial Report.**

Mr. Coleman moved to approve the regulatory method of filing the Annual Financial Report. Mr. Lang seconded. Administrator Boyle shared that this is an annual resolution passed each year. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-159**

**Adopt the salary method for payment of the Trustees and Fiscal Officer in 2026.**

Mr. Coleman moved to adopt the salary method for payment of the Trustees and Fiscal Officer in 2026. Mr. Lang seconded. Administrator Boyle shared that this is an annual resolution passed each year. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Chairman Coleman announced that the next set of Resolutions regarding employment schedules will be brief, but they are all well-deserved and we are grateful to have such outstanding employees at the Township.

**Resolution 2025-160**

**Approve a three-year Schedule A for Code Enforcement Officer Timothy Alexander, effective January 1, 2026.**

Mr. Coleman moved to approve a three-year Schedule A for Code Enforcement Officer Timothy Alexander, effective January 1, 2026. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-161**

**Approve a three-year Schedule A for Community Development Director Arielle Blanca, effective January 1, 2026.**

Mr. Coleman moved to approve a three-year Schedule A for Community Development Director Arielle Blanca, effective January 1, 2026. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-162**

**Approve a three-year Schedule A for Records Clerk Hilary Bores, effective January 1, 2026.**

Mr. Coleman moved to approve a three-year Schedule A for Records Clerk Hilary Bores, effective January 1, 2026. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-163**

**Approve a three-year Schedule A for Administrator Gary Boyle, effective January 1, 2026.**

Mr. Coleman moved to approve a three-year Schedule A for Administrator Gary Boyle, effective January 1, 2026. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-164**

**Approve a three-year Schedule A for Assistant Police Chief Martin Curran, effective January 1, 2026.**

Mr. Coleman moved to approve a three-year Schedule A for Assistant Police Chief Martin Curran, effective January 1, 2026. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

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**Resolution 2025-165**

**Approve a three-year Schedule A for Community Development Tech Jessica Gladwell, effective January 1, 2026.**

Mr. Coleman moved to approve a three-year Schedule A for Community Development Tech Jessica Gladwell, effective January 1, 2026. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-166**

**Approve a three-year Schedule A for Public Service Coordinator Brittany Henley, effective January 1, 2026.**

Mr. Coleman moved to Approve a three-year Schedule A for Public Service Coordinator Brittany Henley, effective January 1, 2026. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-167**

**Approve a three-year Schedule A for Administrative Assistant Lori Hohler, effective January 1, 2026.**

Mr. Coleman moved to approve a three-year Schedule A for Administrative Assistant Lori Hohler, effective January 1, 2026. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-168**

**Approve a three-year Schedule A for Public Works Director Bradley Link, effective January 1, 2026.**

Mr. Coleman moved to approve a three-year Schedule A for Public Works Director Bradley Link, effective January 1, 2026. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-169**

**Approve a three-year Schedule A for Senior Code Enforcement Officer & Residential Inspector Amanda McClain, effective January 1, 2026.**

Mr. Coleman moved to approve a three-year Schedule A for Senior Code Enforcement Officer & Residential Inspector Amanda McClain, effective January 1, 2026. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-170**

**Approve a three-year Schedule A for Fire Chief David Murphy, effective January 1, 2026.**

Mr. Coleman moved to approve a three-year Schedule A for Fire Chief David Murphy, effective January 1, 2026. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-171**

**Approve a three-year Schedule A for Police Chief Jeffrey Musser, effective January 1, 2026.**

Mr. Coleman moved to approve a three-year Schedule A for Police Chief Jeffrey Musser, effective January 1, 2026. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

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**Resolution 2025-172**

**Approve a three-year Schedule A for Assistant Administrator Ashley Ohlemacher, effective January 1, 2026.**

Mr. Coleman moved to approve a three-year Schedule A for Assistant Administrator Ashley Ohlemacher, effective January 1, 2026. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-173**

**Approve a three-year Schedule A for Mechanic Nathan Parthemore, effective January 1, 2026.**

Mr. Coleman moved to approve a three-year Schedule A for Mechanic Nathan Parthemore, effective January 1, 2026. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-174**

**Approve an hourly pay rate of \$33.28 for Planner/ Zoning Inspector Elizabeth (Casey) Sparks, effective January 1, 2026.**

Mr. Coleman moved to approve an hourly pay rate of \$33.28 for Planner/ Zoning Inspector Elizabeth (Casey) Sparks, effective January 1, 2026. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-175**

**Approve a Memorandum of Understanding with Erie County Department of Job and Family Services to address child abuse and neglect.**

Mr. Coleman moved to approve a Memorandum of Understanding with Erie County Department of Job and Family Services to address child abuse and neglect. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-176**

**Approve a Then & Now payment to Erie Co Sheriff in the amount of \$14,110.68 for police and fire dispatching services.**

Mr. Coleman moved to approve a Then & Now payment to Erie Co Sheriff in the amount of \$14,110.68 for police and fire dispatching services. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2025-177**

**Approve a Then & Now payment to Ohio Bureau of Workers' Compensation in the amount of \$102,348.00.**

Mr. Coleman moved to approve a Then & Now payment to Ohio Bureau of Workers' Compensation in the amount of \$102,348.00. Mr. Lang seconded. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Department Reports**

**Police Department** – Chief Musser noted that the OVH Dec. 13<sup>th</sup> at noon will be the laying of the wreaths for a ceremony on the 15<sup>th</sup>, volunteers are needed. He also stated that the department will be at the firing range this week in the evenings.

**Fire Department** – Chief Murphy also reported that his written report was submitted in writing, that the EMS Oxford North Central is holding to the six-month clause.

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**Community Development** – Community Development Director Blanca indicated that her report was submitted. She added that the Zoning Board approved amendments for recreational vehicle parking, with a legal opinion. This will be brought to the Board in January.

**Public Works Department** – Public Works Director Link advised that his report was also submitted. He thanked all those who helped with Winterfest, that the turnout was nice and they were grateful for the support. The Santa parade will be December 20<sup>th</sup>.

**Administrator** – Administrator Boyle shared that the Departments are working on their Temporary Appropriations for the upcoming budget. He shared the staff and Fiscal Officer Koch would be prepared to present and pass the temporary appropriations on December 19<sup>th</sup> or on the 22<sup>nd</sup> as well. He added that they have been in negotiations with two FOP unions. He shared his thanks for the efforts going into Winterfest as well as the day of, mentioning Brad/Brittany/Ashley.

**Notices/Correspondence**

- Next Regular Meeting – December 22 @ 8:00 a.m.

**Fiscal Officer Comments**

- Payments for the period of November 22<sup>nd</sup> – December 5<sup>th</sup> totaled \$1,402,079.65. This included payments to Chase for the Fire Facilities Bond payment, Atlantic Emergency Solutions for Fire Department hoses, and Robert McBee for grant work done through the Community Development Department.
- Motel Tax for the month of October totaled \$90,958.21, this is 9.31% higher than last year's collection of the month, bringing the year's collection to \$1,137,349.24. Last year's total collection was \$1,209,258.47.

**Trustees' Discussion**

**Public Forum**

**Adjournment**

Mr. Lang moved to adjourn the Board's meeting at 6:51 p.m. Mr. Coleman seconded. Roll Call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

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Timothy Coleman, Chairman

Alexis Koch, Fiscal Officer