PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

August 12, 2025

The Perkins Township Trustees met on Tuesday, August 12, 2025, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Ommert, James Lang, and Tim Coleman. Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

MINUTES

Mr. Coleman moved to adopt the minutes of June 26th and June 27th Special Sessions, July 8th and July 22nd Regular Sessions. Mr. Lang seconded the motion. All were in favor.

FINANCIALS

Mr. Coleman moved to approve the financials for the period ending August 8th. Mr. Lang seconded the motion. All were in favor.

NEW BUSINESS

Resolution 2025-114

Hire Andrew Pindor as a full-time Firefighter/ Paramedic Class B in the Fire Department, effective August 18, 2025.

Mr. Coleman moved to hire Andrew Pindor as a full-time Firefighter/ Paramedic Class B in the Fire Department, effective August 18, 2025. Mr. Lang seconded. Chief Murphy gave a brief biography of Pindor, stating that he graduated High School in 2026 and studied applied science at Cuyahoga, as well as being part of the Army National Guard. He works part-time in the Broadview Heights Department; he has earned high scores on previous testing and is a certified fitness trainer. There was no further discussion. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-115

Hire Kyle Capodice as a full-time Laborer Level 1 in the Public Works Department, effective August 13, 2025.

Mr. Coleman moved to hire Kyle Capodice as a full-time Laborer Level 1 in the Public Works Department, effective August 13, 2025. Mr. Lang seconded. Assistant Administrator Ohlemacher stated that the Board is aware of the Laborer position being open since the end of May. We advertised in June and started interviews in July. We interviewed several strong candidates and offered the position to Kyle, and he accepted. Kyle is a Perkins graduate and was recommended to us from another local municipality. He's completed all the pre-employment requirements, and we think he's going to be a great fit for the public works department and recommend his hiring. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-116

Approval of the Design Development Stage Submissions and Authorizing App Architecture and RF Contracting LLC to proceed with the Construction Documents Phase for the fire station project.

Mr. Coleman moved to approve of the Design Development Stage Submissions and Authorizing App Architecture and RF Contracting LLC to proceed with the Construction Documents Phase for the fire station project. Mr. Lang seconded. Assistant Administrator Ohlemacher stated that the Board may recall previously authorizing by Resolution that the project continues to move forward. After that, the architect prepared the design development drawings and specifications. Our construction manager reviewed the documents and provided comments and estimates on the construction costs. Township staff met with the architect and construction manager to review the documents and incorporate value engineering options and confirm that the design and cost align with the intent of the project and they do. We are recommending approval of the design development documents and authorization for the architect and construction manager to proceed with construction documents for the project. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-117

Delegating authority to conduct business related to the fire station project, including Change Order authority.

Mr. Coleman moved to delegate authority to conduct business related to the fire station project, including Change Order authority. Mr. Lang seconded. Assistant Administrator Ohlemacher stated that our legal counsel has recommended that the Board authorize spending authority for the fire station project to approve and execute amendments to the agreement for APP, consultant agreements, amendments, construction change directives, change orders to the construction manager, and easements and permits. Legal counsel recommends an amount not to exceed $75,000 per occurrence. If approved, Legal Counsel recommends the Board President and Administrator be the authorizing authorities. The purpose of this is due to possible changes to the agreement. These changes may come in the form of bid alternates, owner-requested changes, contractor claims, and design-related issues. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2025-118

Approve a Then and Now Payment to Medicount Management in the amount of $25,952.22.

Mr. Coleman moved to approve a Then and Now Payment to Medicount Management in the amount of $25,952.22. Mr. Lang seconded. Fiscal Officer Koch explained that the State Auditors made a recommendation while reviewing EMS billing, and this Then/Now payment would be necessary to process the billing in accordance with the State preference. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

August 12, 2025

Public Hearing: Notice to proceed with the removal of an unsafe and structurally defective mobile home located at 528 West Perkins Avenue, Lot No. 8 (PPN 32-02976.000) and certification of total costs for demolition and removal to the Erie County Auditor.

Resolution 2025-119

Proceed with the removal of an unsafe and structurally defective mobile home located at 528 West Perkins Avenue, Lot No. 8

Mr. Coleman moved to proceed with the removal of an unsafe and structurally defective mobile home located at 528 West Perkins Avenue, Lot No. 8 (PPN 32-02976.000) and certification of total costs for demolition and removal to the Erie County Auditor. Mr. Lang seconded. Community Development Permit Tech. Gladwell explained that it is recommended to proceed in the demolition process. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Public Hearing: Notice of declaration of a nuisance condition for dead vegetation, garbage, and refuse and/or debris on property located at 5017 Hartford Avenue (PPN 32-03191.000) and ordering abatement pursuant to ORC Section 505.87.

Resolution 2025-120

Declare a nuisance condition for dead vegetation, garbage, refuse and/ or debris at 5017 Hartford Avenue (PPN 32-03191.000) and ordering abatement pursuant to ORC Section 505.87.

Mr. Coleman moved to declare a nuisance condition for dead vegetation, garbage, refuse and/ or debris at 5017 Hartford Avenue (PPN 32-03191.000) and ordering abatement pursuant to ORC Section 505.87. Mr. Lang seconded. Code Enforcement Officer explained the cause and recommended that the Trustees declare the nuisance. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Public Hearing: Notice of declaration of a nuisance condition for vegetation on property located at 127 Lakeland Drive (PPN 32-00500.000) and ordering abatement pursuant to ORC Section 505.87

Resolution 2025-121

Declare a nuisance condition for vegetation located at 127 Lakeland Drive (PPN#32-00500.000) and ordering abatement pursuant to ORC Section 505.87.

Mr. Coleman moved to declare a nuisance condition for vegetation located at 127 Lakeland Drive (PPN#32- 00500.000) and ordering abatement pursuant to ORC Section 505.87. Mr. Lang seconded. Code Enforcement Officer explained the cause and recommended that the Trustees declare the nuisance. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Department Reports

Police Department – Chief Musser's report was submitted in writing.

Fire Department – Chief Murphy's report was submitted in writing.

Community Development – Director Blanca's report was submitted in writing.

Public Works Department – Director Link's report was submitted in writing.

Administrator – Administrator Boyle stated that the Board is aware of his upcoming meetings, and his report has also been submitted in writing.

Notices/Correspondence

- Next Regular Meeting – August 26 @ 8:30 am

Fiscal Officer Comments

There was no additional comment.

Trustees' Discussion

There was no additional discussion.

Public Forum

There was no discussion from the public.

Adjournment

Mr. Coleman moved to adjourn the Board's meeting at 6:43 p.m. Mr. Lang seconded. Roll Call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

Timothy Coleman, Chairman — Alexis Koch, Fiscal Officer