

# ZONING AMENDMENT APPLICATION

Perkins Township Community Development Department  
 2610 Columbus Avenue, Sandusky, OH 44870  
 www.perkinstownship.com (419) 609-1435



PROPERTY OWNER INFORMATION			<b>APPLICANT TO PROVIDE</b>  1. Non-refundable application fee of \$350.00, plus \$25 per each additional issue (Fees may be paid by cash, check, or credit card (5%convenience fee). Checks should be made out to "Perkins Township").  2. Two (2) copies of the application form and all supporting documents.  3. <u>Supporting Documents:</u> • Legal description of the property.  • Site plan, including dimensions and setback distance(s) of all proposed structures or land uses.  • Narrative explaining how the amendment will affect the surrounding area.  • "Letter of Authorization," if applicable.
OWNER NAME			
OWNER ADDRESS			
PHONE	EMAIL ADDRESS		
APPLICANT INFORMATION <span style="float: right;">Check if the same as above.</span>			
APPLICANT NAME			
APPLICANT ADDRESS			
CITY, STATE, ZIP			
PHONE			
EMAIL ADDRESS			
PROPERTY/LOCATION INFORMATION			
PARCEL NUMBER	CURRENT ZONING	ACREAGE	
ADDRESS	SUBDIVISION		
PROPOSED ZONING DISTRICT			
ADDITIONAL INFORMATION			
Has there been any previous application or appeal filed with this Commission on these premises?			
YES [ ] NO [ ]		If Yes, when:	
A statement of the reason(s) for the proposed amendment:			
A statement on the ways in which the proposed amendment relates to the Perkins Township Comprehensive Plan:			
APPLICATION AUTHORIZATION			
**I hereby certify that I am the owner and/or applicant and all information contained in this application is true, accurate and complete to the best of my knowledge. All official correspondence in connection with the application should be sent to my attention at the address shown above.			
PRINT: Owner/ Applicant		DATE:	
SIGNATURE: Owner/ Applicant			
<b>Please note the following: (1)</b> Applicants acting as an authorized agent of the property owner must also submit a signed and dated "Letter of Authorization" from the owner granting the applicant the authority to represent them, submit the application, and communicate on their behalf.			
STAFF REVIEW			
Submittal Date: <input type="radio"/> Walk In <input type="radio"/> Mailed <input type="radio"/> Emailed			
Processed By:			
Signature	Title	Date	



## PERKINS TOWNSHIP ZONING COMMISSION 2025 MEETING SCHEDULE

DEADLINE FOR SUBMISSION 4:00 PM DEADLINE				MEETING DATE 4:00 PM MEETING TIME			
Monday	December	23	2024	Monday	January	13	2025
Tuesday	January	21	2025	Monday	February	10	2025
Tuesday	February	18	2025	Monday	March	10	2025
Monday	March	24	2025	Monday	April	14	2025
Monday	April	14	2025	Monday	May	5	2025
Monday	May	19	2025	Monday	June	9	2025
Monday	June	23	2025	Monday	July	14	2025
Monday	July	21	2025	Monday	August	11	2025
Monday	August	18	2025	Monday	September	8	2025
Monday	September	22	2025	Tuesday	October	14	2025
Monday	October	20	2025	Monday	November	10	2025
Monday	November	17	2025	Monday	December	8	2025
Monday	December	22	2025	Monday	January	12	2026

**Notes:**

- Applications are available in the Perkins Township Community Development Office or online at <https://www.perkinstownship.com/zoning/applications-fees/>
- All application fees are non-refundable.
- All applications should be accompanied by 2 copies of the application and supporting documents.
- If you have any questions, please contact the Zoning Inspector at 419-609-1437.

**Perkins Township Community Development Office  
Perkins Township Services Facility  
2610 Columbus Avenue, Sandusky, OH 44870**