

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

November 26, 2024

The Perkins Township Trustees met on Tuesday, November 26, 2024, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Lang, and Tim Coleman, James Ommert was excused. Chairman Coleman opened the meeting with the Pledge of Allegiance at 8:30 a.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

MINUTES

Mr. Coleman moved to adopt the minutes of November 12th. Mr. Lang seconded the motion. All were in favor.

FINANCIALS

Mr. Coleman moved to approve the financials for the period ending November 22nd. Mr. Lang seconded the motion. All were in favor.

NEW BUSINESS

Resolution 2024-164

Hire Dalton M. Weller as a Class C full-time Patrol Officer

Mr. Coleman moved to hire Dalton M. Weller as a Class C full-time Patrol Officer with a starting wage of \$25.60 per hour, effective November 26, 2024. Mr. Lang seconded. Police Chief Musser began by giving a brief biography of Dalton Weller, stating that he was from Bellevue, played football for Otterbein, has an associate's degree in criminal justice, and was in the corrections division before becoming a road deputy in the Ottawa county Sheriff's Office. Township Administrator, Gary Boyle, noted that Dalton Weller passed the preemployment vetting process in a satisfactory manner, that he was impressed with Dalton's performance during the process, and would recommend to the Board that we move forward with the hiring process. Jim Lang stated that he was happy to have Dalton Weller with us. Chairman Tim Coleman addressed the amount of support in the room by friends, family, and fellow officers. Roll call: Mr. Lang, aye; Mr. Coleman, aye. Resolution passed. Following the approval of this resolution, Chief Musser swore in Dalton Weller to the Perkins Township Police Department, photos were taken afterwards.

Resolution 2024-165

Declare a Winnebago motor home, Ohio plate BH93EG, as junk motor vehicle

Mr. Coleman moved Declare a Winnebago motor home, Ohio plate BH93EG, located on Buckeye Lane (PPN 32-04539.042) as junk motor vehicle pursuant to ORC Section 505.871 and Township Resolution 2022-220, and order the owner to remove the vehicle within 14 days after service of notice, and assess costs if the vehicle is not removed. Mr. Lang seconded. Code Enforcement Officer, Arielle Blanca, spoke on behalf of this resolution as she has been working to resolve the issue since sending the first notice to the property owner on September 4th, with notices also sent on September 11th and the 25th. Code Enforcement Officer Blanca detailed the situation of the vehicle parked on the vacant lot at 905 Buckeye Lane as junk motor vehicle, needing to be parked on an improved surface. Jim Lang stated that he is glad this will be taken care of, he thanked Arielle for her research and for the notifications that have been given to the vehicle owner. Roll call: Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

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Resolution 2024-166

Approve the Housing Rehabilitation and Property Improvement Program and Policies for FY 2025

Mr. Coleman moved to Approve the Housing Rehabilitation and Property Improvement Program and Policies for FY 2025 per the attached report. Mr. Lang seconded. Community Development director, Charlene Watkins, detailed the reasons why her and Code Enforcement Officer, Arielle Blanca, would like these policies to be approved. Director Watkins explained that the department wanted to have policies in place, they have prepared a model with an updated application, to keep the department in the same process. Director Watkins stated that if problems arise, they would be able to lean on these policies. Chairman Tim Coleman noted that this has been done a while ago and Administrator Boyle explained that these proposed policies are more thorough. Administrator Boyle thanked Watkins and Blanca for their work on this as it is appreciated and this rehab program has really helped many people. Chairman Coleman mentioned that he did not know how the program would go over, but it has been well worth it and that he is thankful for Watkins and Blanca's help as well. Roll call: Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Resolution 2024-167

Approve an amendment to Jessica Gladwell's Schedule A

Mr. Coleman moved to approve an amendment to Jessica Gladwell's Schedule A per the attached, effective November 12, 2024. Mr. Lang seconded. Chairman Coleman explained the reason for this amendment being that Jessica Gladwell completed and passed training with the Code Council, for Permit Tech certification. Administrator Boyle acknowledged the importance of continuing education, and that this qualification will help Jessica perform even better at her job. Chairman Tim Coleman agreed that this amendment to Jessica Gladwell's Schedule A is an appropriate adjustment for such training, he thanked Jessica for taking the initiative to better herself. At this time, the Board of Trustees presented a congratulatory plaque to honor this achievement. Roll call: Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Department Reports

Police Department – Chief Musser's report was submitted in writing. He mentioned that with Thanksgiving and Black Friday approaching, the Department would have extra patrols.

Fire Department – Chief Murphy's report was submitted in writing.

Public Works Department – Director Link's report was submitted in writing. Winterfest will be on December 7th, beginning at 3:00pm. Public Works has been working hard to get the park ready, and there will be updated holiday lighting installed. He also mentioned they are using their new system of recreation registration.

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Administrator – Administrator Boyle’s report was submitted in writing. He added that the Township’s dispatch contract with the Sherrif’s Department has gone up, he anticipates the two-year contract to arrive next week. Administrator Boyle noted that the premium increase for the Township’s health insurance with Anthem has gone up 5%. He explained the process of receiving quotes from six different providers, but we are deciding to stick with Anthem after they brought the previous estimate down from 18%. Jim Lang stated that we are fortunate to have a minor increase, as the last few years have been zero. He attributed this to the Township employees being careful consumers. Tim Coleman mentioned that he’s seen insurance almost double about ten years ago. The Township is paying less than what we did then. He added that the rollout with Anthem will take place in December, it will be the same program with more savings, that Executive Coordinator, Ashley Ohlemacher, will inform employees.

Community Development – Director Watkin’s report was submitted in writing. She added that she and Planning/Zoning Inspector, Adam Panas, have been working with the Capstone project with Bowling Green State University. She plans to utilize them to update technology, exploring possibilities of online permitting, document retention, audio visual recordings of meetings. Director Watkins talked with the professor involved with this project and they approved this program and for us to utilize these services at no cost. The Capstone project will take place next spring/fall for six weeks. The Board agreed to participate in this program.

Notices/Correspondence

- Next Regular Meeting – December 10th, 2024, at 6:00 p.m.
- Ohio Division of Liquor Control annual Notice to Legislative Authorities related to the opportunity to file objections to the renewal of retail liquor permits. Administrator Boyle and Chief Musser advised that there is no need to object to any permit renewals at this time.
- Proposal to engage BGSU’s Public Administration program to research, at no cost to the Township, possible technology upgrades in the Community Development Department. See above discussion.

Fiscal Officer Comments

- Payments for the period of November 12th – November 22nd total \$292,694.68. This report includes standard routine payments as well as administrative costs.
- Motel Tax payments for the month of October total \$83,214.53, bringing the year-to-date collection total at \$1,140,231.31.

Trustees’ Discussion

Chairman Tim Coleman and Jim Lang wished everyone a Happy Thanksgiving.

Public Forum

Chairman Tim Coleman invited County Auditor, Rick Jeffrey, to speak as he was in attendance. Auditor Rick Jeffrey stated he was here to discuss a possible reduction in taxes that the Township has been considering. Jeffrey let the Board know he was waiting to have this discussion before submitting his notes to the State. He explained that reducing the inside millage was the easiest way to go about a reduction, rather than a reduction of voted-upon millage.

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There was concern from Jim Lang about the school district collecting the millage we reduce, if we do reduce the millage. Auditor Jeffrey explained that he does not believe this is likely, as the school district has great resources, and would have to justify their request to absorb it.

Chairman Coleman explained that he felt better moving forward in a reduction of inside millage, after this conversation. He also agreed that the issue of the school district collecting the reduction of millage has him concerned as well, but even though it's not guaranteed, he would feel comfortable based on the statements by Auditor Jeffrey.

Although Jim Ommert was not in attendance today, he was in support of the reduction of inside millage as well.

Resolution 2024-168

Reduce the collection of Perkins Township's inside millage rate by .75 for one calendar year, 2025.

Mr. Coleman moved to reduce the collection of Perkins Township's inside millage rate by .75 for one calendar year, 2025. Mr. Lang seconded. There were no additional comments on this resolution. Roll call: Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

Adjournment

There being no further business to come before the Board at this time, Mr. Coleman moved to adjourn the meeting at 9:35 p.m. Mr. Lang seconded. Roll Call: Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

Timothy Coleman, Chairman

Alexis Koch, Fiscal Officer