

**PERKINS TOWNSHIP TRUSTEES**

**REGULAR SESSION**

**October 22, 2024**

The Perkins Township Trustees met on Tuesday, October 22, 2024, in the Township Services Facility located at 2610 Columbus Avenue. The Trustees present were James Ommert, James Lang, and Tim Coleman. Chairman Coleman opened the meeting with the Pledge of Allegiance at 8:30 a.m.

**AGENDA**

Mr. Coleman moved to adopt the agenda as presented. Mr. Lang seconded the motion. All were in favor.

**MINUTES**

Mr. Coleman moved to adopt the minutes of October 8<sup>th</sup>. Mr. Lang seconded the motion. All were in favor.

**FINANCIALS**

Mr. Coleman moved to approve the financials for the period ending October 22<sup>nd</sup>. Mr. Lang seconded the motion. All were in favor.

**NEW BUSINESS**

**Resolution 2024-152**

**Approve terms of a Consent Agreement**

Mr. Coleman moved to approve terms of a Consent Agreement with Thomas and Tammy Vitaz for the rehabilitation of 218 Doerzbach Avenue. Mr. Lang seconded. Code Enforcement Officer, Amanda McClain spoke to the consent agreement that was sent to the owners on October 15<sup>th</sup>, but they have not yet discussed the terms of the agreement with the property owners. There was a resolution previously passed to demolish the house on this property, but this agreement would be for its rehabilitation. Tammy Vitaz said that she and her husband are looking for someone to purchase the property. Amanda McClain reminded all that this is just for the consent agreement today. Chairman Tim Coleman said he was happy that this agreement is moving the property in the right direction, he encouraged the Vitaz's to work with a registered contractor and that Amanda McClain could produce a list, for the work to be done properly. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2024-153**

**Approve a Then & Now Payment**

Mr. Coleman moved to approve a Then & Now Payment to Bricker Graydon LLP in the amount of \$3,321.60 for legal services. Mr. Lang seconded. Administrator Boyle noted that these services are ongoing, but the purchase order was not placed in time for the payment to be due. He added that Bricker and Graydon have been great to work with. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Resolution 2024-154**

**Apply for and accept a grant from OCJS**

Mr. Coleman moved to apply for and accept a grant from OCJS (Ohio Criminal Justice Services) for an additional Body Worn Camera Grant. The amount is to be determined. Mr. Lang seconded. Chief Musser explained that over the last several years the Ohio Criminal Justice Services has had grants to apply for to enhance existing body cameras. He added that when the public requests these videos, it takes hours of redactions to be presented to the requestor properly. This grant would help pay for the salary of those making these redactions. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

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**Resolution 2024-155**

**Apply for and accept a grant from Walmart**

Mr. Coleman moved to apply for and accept a grant from Walmart, for their Community Impact Grant in the amount of \$2,000.00. Mr. Lang seconded. Chief Musser explained that this is a local grant. This would be used to outfit the Cruisers with supplies, cones, lockout kits, etc. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Department Reports**

**Police Department** – Chief Musser’s report was submitted in writing. He added that Ganley was recently reached out to for the recall notices. These are all computer upgrades, and a mechanic will be at the Township soon to service them.

**Fire Department** – Chief Murphy’s report was submitted in writing. He added that part-time firefighter, Kye Stevens, has submitted a resignation letter.

**Resolution 2024-156 – Accept the resignation of Kye Stevens, effective October 15<sup>th</sup>**

Mr. Coleman moved to Accept the resignation of Kye Stevens, effective October 15<sup>th</sup>. Mr. Lang seconded. Chief Murphy expressed his appreciation all around. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

**Public Works Department** – Director Link’s report was submitted in writing. He sincerely thanked all those involved with Monster Bash. We had so many attendees that we ran out of pumpkins after 170 of them were given out, along with candy and goodie bags. He also mentioned that the Stonewood project will be milling and wrapped up by the end of the week or so. He has received overall positive feedback from residents.

**Community Development** – Director Watkin’s report was submitted in writing. She announced that she will be meeting with Sue Daugherty this Thursday to discuss a designated area for their housing development ideas. Community Development will also be updating the zoning and land use maps to the Zoning Commission, with administrative amendments. There was a great public turnout at the last Zoning Commission by Homeville residents.

**Administrator** – Administrator Boyle’s report was submitted in writing. He thanked Brad, Brittany, and Ashley for their work over the past few weeks preparing for Monster Bash. He mentioned that we are all happy to have seen hundreds of people come to the event. He stated that this hard work does not go unnoticed.

Administrator Boyle added that the next staff meeting will be on Monday, November 4<sup>th</sup>. He also stated that the election day will be Tuesday, November 5<sup>th</sup>. Administrator Boyle updated the Board of Trustees that the Sheriff Dispatch contract will be increasing. He also stated that Bowen Architecture will be going in a different direction from the Township. He recommends that the Board consider approving a conclusion to the contract, as they will be interviewing other architect firms.

Tim Coleman agreed that Bowen Architecture has had unresolved issues that have carried on and that legal counsel is unable to get the contract resolved.

**Resolution 2024-157 – Terminate Architectural contract with Bowen Architects.**

Mr. Coleman moved to terminate the architectural contract with Bowen Architects. Mr. Lang seconded. With no further discussion. Roll call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Resolution passed.

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**Notices/Correspondence**

- Next Regular Meeting – November 12, 2024, at 6:00 p.m.

**Fiscal Officer Comments**

- Payments for the period of October 9<sup>th</sup>-21<sup>st</sup> total \$201,413.54 this includes standard administrative costs and legal services from Bricker Graydon. The anticipated payments this week are for Smith Paving for the Administration building parking lot and Stonewood, and for entertainment during the Winter Fest.
- Motel Tax payments are slightly down due to three late payments last month due to computer issues by one hotelier. We anticipate those payments this week with late fees. September collections so far total \$50,535.86.

**Trustees' Discussion**

No additional business discussed at this time.

**Public Forum**

Eric Dodrill, candidate for Erie County Engineer, joined the meeting today. He introduced himself as he is making his rounds to all the Trustee meetings in the county. When he attends, he plans to ask questions, receive input, and express to everyone his hopes of being successful in the November election. He told the Board that he is open and willing to hear new ideas, and that he wants to serve the public the way it needs to be served.

**Adjournment**

There being no further business to come before the Board at this time, Mr. Lang moved to adjourn the meeting at 9:10 a.m. Mr. Coleman seconded. Roll Call: Mr. Ommert, aye; Mr. Lang, aye; Mr. Coleman, aye. Meeting adjourned.

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Timothy Coleman, Chairman

Alexis Koch, Fiscal Officer