

REGULAR SESSION
PERKINS TOWNSHIP BOARD OF TRUSTEES

December 17, 2024, 8:30 A.M.
2610 Columbus Avenue, Sandusky, Ohio 44870

AGENDA

Call to Order

Pledge of Allegiance

Roll Call - Mr. Ommert, Mr. Lang, Mr. Coleman

Adopt Agenda

Approve the Minutes of December 10th

Approve the Financial Statements – for the period ending December 16th, 2024

New Business:

Resolution 2024- Approve 2025 Temporary Appropriations.

Resolution 2024- Approve the regulatory method of filing the Annual Financial Report.

Resolution 2024- Adopt the salary method for payment of the Trustees and Fiscal Officer in 2025.

Resolution 2024- Award a contract to CS Trucking for the Schiller Avenue sidewalk project in the amount of \$105,566.00.

Resolution 2024- Award a two-year contract to North Coast Cleaning Services II, LLC for janitorial services at a cost of \$12,996.00 annually (\$1083.00 per month) per the attached.

Resolution 2024- Award a five-year contract to MT Business Technologies for a copier in the Public Works Department at a base rate of \$139.52 per month per the attached.

Resolution 2024- Authorize the Fire Department’s submission of a grant application under the AFG program for an aerial platform vehicle and accept the grant if so awarded.

Resolution 2024- Approve Supplemental Appropriation – General Fund Transfer to Public Works
PW Salaries 2031-330-190-0033: \$9,500
Source: Unencumbered General Fund

Resolution 2024- Approve payment of a one-time retention bonus to Public Works Department staff per the attached.

Resolution 2024- Approve a contract with Colliers Engineering & Design in the amount of \$86,400 for services related to the fire station project.

Resolution 2024- Approve a Then and Now payment to RFC Contracting Inc. in the amount of \$4,000 for services related to the fire station project.

- Resolution 2024- Approve a contract with RFC Contracting, LLC in the amount of \$564,235.00 for construction manager services related to the fire station project.
- Resolution 2024- Approve the purchase of equipment for the fire station project by RFC Contracting Inc. using ARPA funds in the amount of \$199,841.50
- Resolution 2024- Approve Supplemental Appropriation – General Fund Transfer to Fund 4913.
1000-910-910-4913 Transfer Out to Capital Projects \$3,000,000
Source: Unencumbered General Fund
- Fire Station Building 4913-760-720-0000 \$3,000,000
Source: Transfers in from General Fund
- Resolution 2024- Approve an amendment to Gary Boyle’s Schedule A per the attached, effective January 1, 2025.
- Resolution 2024- Authorize legal action to enforce the Perkins Township Zoning Resolution for violations located at 3507 Beatty Avenue, Parcel Number 32-03087.000.
- Resolution 2024- Authorize legal action to enforce the Perkins Township Zoning Resolution for violations located on a vacant lot on Old Railroad, Parcel Number 32-03225.000 and for the removal of junk vehicles pursuant to section 505.871 of the Ohio Revised Code.

Department Reports:

- Police Department
- Fire Department
- Community Development
- Public Works Department
- Zoning
- Recreation
- Administrator

Notices/Correspondence:

- Next Regular Meeting – January 14th, 2025, at 6:00 p.m.

Proclamation:

- Recognizing and Celebrating ThorSport Racing’s NASCAR Craftsman Series Championship Win

Fiscal Officer Comments:

- Payments for the period of December 10th - 16th total \$489,896.07. This includes payments to DMC Technology for computer and IT services, Lucky Stone Promotions for multiple department uniforms, Shine Rite Through Windows for a rehab grant program through community development, Erie County Sherriff’s Department for dispatch services, and Smith Paving for the completion of Stonewood Estates.
- Motel Tax payments for the month of October total \$83,214.53. The year-to-date motel tax received totals \$1,142,236.88. As November’s payments are due mid-December, the report for November’s motel tax will be given at the next regular meeting.

Trustees Discussion:

Public Forum:

Adjournment

The adoption of all above resolutions and motions was in an open meeting of this Board and all deliberations of this Board and any of its committees that resulted in such formal actions were in open meetings to the public in compliance with all legal requirements including Section 121.22(G) of the Ohio Revised Code.