

VARIANCE PERMIT APPLICATION

Perkins Township Community Development
 2610 Columbus Ave., Sandusky, OH 44870
 www.perkinstownship.com (419) 609-1435

*Must download and save application before the signature or submittal options are available.



PROPERTY OWNER INFORMATION			APPLICANT TO PROVIDE 1. Non-refundable application fee of \$350.00, plus \$25 per each additional variance required (Fees may be paid by cash, check, or credit card (5% convenience fee). Checks should be made out to "Perkins Township"). 2. Two (2) copies of the application from and all supporting documents. 3. Supporting Documents: <ul style="list-style-type: none"> Legal description of the property. Site plan, including dimensions and setback distance(s) of all proposed structures or land uses. Narrative explaining how the variance will affect the surrounding area. "Letter of Authorization," if applicable.
OWNER NAME			
OWNER ADDRESS			
HOME PHONE	CELL PHONE	EMAIL ADDRESS	
APPLICANT INFORMATION			
APPLICANT NAME			
APPLICANT ADDRESS			
(CITY STATE ZIP)			
PHONE			
EMAIL ADDRESS			
PROPERTY/LOCATION INFORMATION			
PARCEL NUMBER	CURRENT ZONING	ACREAGE	
ADDRESS	SUBDIVISION		
VARIANCE REQUESTED			
REASON FOR THE VARIANCE			
APPLICATION AUTHORIZATION			
**I hereby certify that I am the owner and/or applicant and all information contained in this application is true, accurate and complete to the best of my knowledge. All official correspondence in connection with the application should be sent to my attention at the address shown above.			
PRINT: Owner / Applicant	DATE:		
SIGNATURE: Owner / Applicant			
Please note that authorized agents of the property owner must also submit a "Letter of Authorization" from the property owner to represent them, submit the application, and communicate on their behalf.			
STAFF REVIEW			
Submittal Date:		<input type="radio"/> Walk In <input type="radio"/> Mailed <input type="radio"/> Emailed	Processed By:
Signature	Title	Date	